



Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

**I hereby give notice that the
Performance, Audit and Risk Committee Meeting
will be held on:**

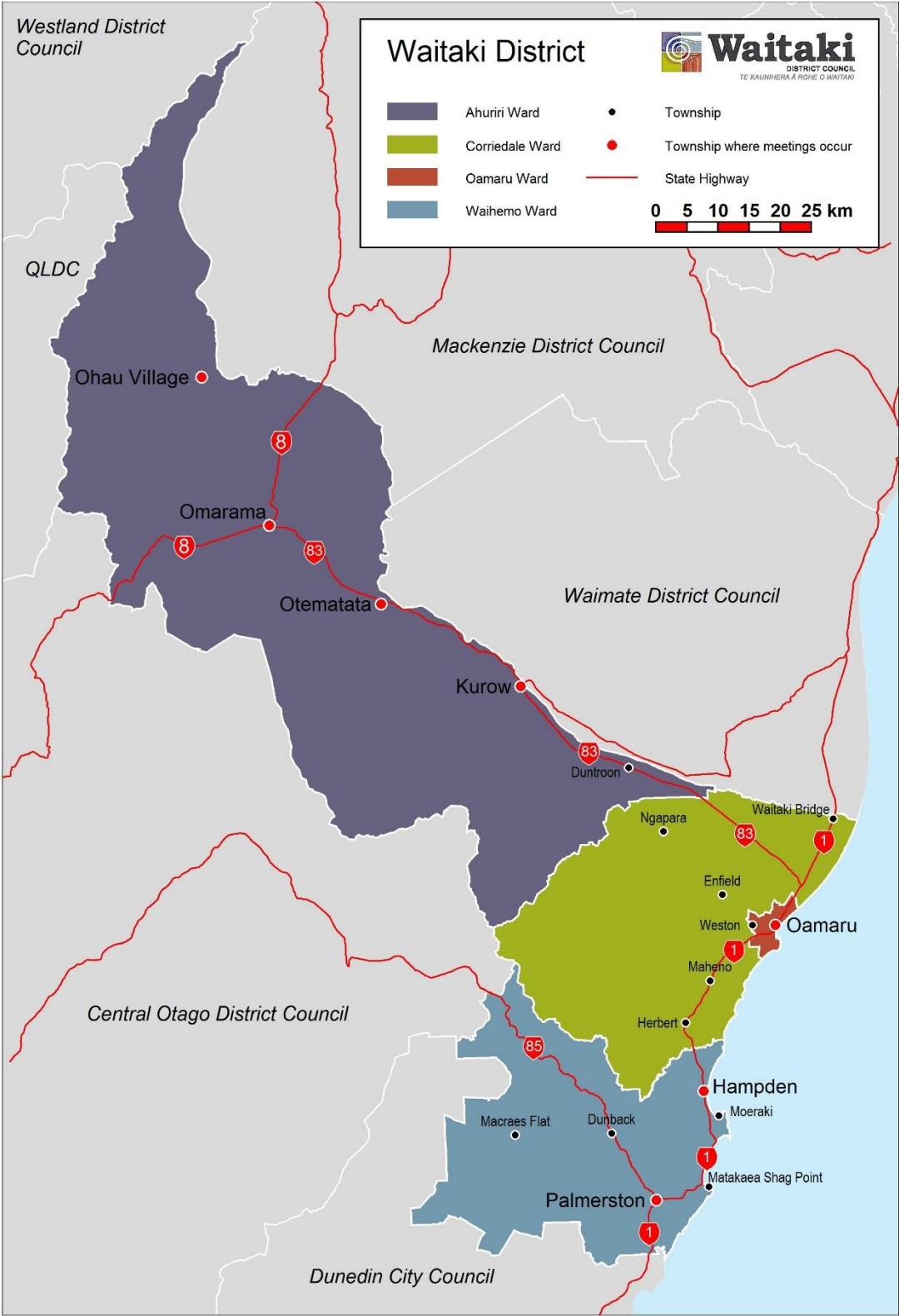
Date: Tuesday, 25 March 2025
Time: 2:00 pm
Location: Council Chamber, Third Floor
Office of the Waitaki District Council
20 Thames Street, Oamaru

Agenda

Performance, Audit and Risk Committee Meeting

25 March 2025

**Alex Parmley
Chief Executive**





Agenda Items

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- 1 APOLOGIES
- 2 DECLARATIONS OF INTEREST

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

**3.1 PUBLIC MINUTES OF THE PERFORMANCE, AUDIT AND RISK COMMITTEE MEETING
HELD ON 17 DECEMBER 2024**

Author: Sieglyn Duero, Executive Assistant

Authoriser: Alex Parmley, Chief Executive

Attachments: 1. Public minutes of the Performance, Audit and Risk Committee
Meeting held on 17 December 2024

RECOMMENDATION

That the Performance, Audit and Risk Committee confirms the Public minutes of the Performance, Audit and Risk Committee Meeting held on 17 December 2024, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES

**OF THE PERFORMANCE, AUDIT AND RISK COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, THIRD FLOOR,
OFFICE OF THE WAITAKI DISTRICT COUNCIL, 20 THAMES STREET, OAMARU
AND VIA ZOOM VIDEO-CONFERENCE
ON TUESDAY, 17 DECEMBER 2024 AT 3.35PM**

PRESENT: Mr Simon Neale (Chair), Deputy Mayor Hana Halalele, (Deputy Chair), Cr Tim Blackler (via Zoom), Cr Jim Hopkins, Cr John McCone, Cr Rebecca Ryan, and Mayor Gary Kircher

IN ATTENDANCE: Cr Jeremy Holding
Alex Parmley (Chief Executive)
Paul Hope (Director Support Services)
Roger Cook (Director Natural and Built Environment)
Louise van der Voort (Interim Director Strategy, Performance and Design)
Joanne O'Neill (Director Strategy, Performance and Design)
Ainslee Hooper (Governance and Policy Advisor)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

Amelia Lines (Risk and Procurement Advisor) (until 4.15pm)
Amanda Nicholls (Chief Financial Officer)
Mandy McIntosh (Strategy and Commissioning Lead)

Meeting Livestream Recording

This meeting was livestreamed on Council's YouTube page.

A direct link to that livestream location is provided below.

[Performance, Audit & Risk \(PAR\) Committee Meeting - 17 December 2024](#)

MEETING OPEN

The Chair declared the meeting open at 3.35pm and welcomed everyone present. He apologised for the delayed start to this Performance, Audit and Risk Committee (PAR) meeting in order to enable the Council Meeting held earlier in the day to continue with its deliberations on key business matters.

1 APOLOGIES

There were no apologies.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

The Chair asked if any Elected Member wanted to speak to the Public Excluded Minutes of the previous meeting. When no one said they did, he ruled that the Public Excluded Minutes of the 29 October 2024 Performance, Audit and Risk Committee would be confirmed in the public session without discussion as the new Public Agenda Item 3.2.

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE PERFORMANCE, AUDIT AND RISK COMMITTEE MEETING HELD ON 29 OCTOBER 2024

Amendment: Under agenda item 5.1, third paragraph, second line, replace the word “forecasted” with “forecast”.

RESOLVED PAR 2024/074

Moved: Cr Jim Hopkins
Seconded: Cr Rebecca Ryan

That the Performance, Audit and Risk Committee confirms the Public Minutes of the Performance, Audit and Risk Committee Meeting held on 29 October 2024, with one minor amendment agreed at this meeting, as a true and correct record of that meeting.

CARRIED

3.2 PUBLIC EXCLUDED MINUTES OF THE PERFORMANCE, AUDIT AND RISK COMMITTEE MEETING HELD ON 29 OCTOBER 2024

RESOLVED PAR 2024/075

Moved: Cr Jim Hopkins
Seconded: Cr John McCone

That the Performance, Audit and Risk Committee confirms the Public Excluded Minutes of the Performance, Audit and Risk Committee Meeting held on 29 October 2024, as circulated and without discussion, as a true and correct record of that meeting.

CARRIED

4 DECISION REPORTS

4.1 REVISED RISK MANAGEMENT POLICY

The report, as circulated, sought the Committee’s review of the changes made to the Risk Management Policy and provide a recommendation to Council to approve and adopt the policy.

Risk and Procurement Advisor Amelia Lines spoke to the report. Discussion addressed the differences between organisational risks, organisational risk event management, and key risks and how they would be reported.

RESOLVED PAR 2024/076

Moved: Cr Rebecca Ryan
Seconded: Deputy Mayor Hana Halalele

That the Performance, Audit and Risk Committee recommends:

That Council adopts the revised Risk Management Policy.

CARRIED

4.2 REVISED PROCUREMENT POLICY

The report, as circulated, sought the Committee's review of the updated Procurement Policy for its proposed adoption by Council at a future Council Meeting.

Discussion then focused on trade-offs between improving the economy compared and the importance of affordability for ratepayers. The need to identify local opportunities and maximise local content wherever possible was stressed but it was also recognised that there was value in pursuing central government procurement opportunities.

It was clarified that the Government Electronic Tender Service (GETS) system is used to advertise most tender contracts, and it is independently managed on behalf of the New Zealand Government.

Elected Member requests:

- (a) In the Progressive Procurement Guidelines, under "What does Good Look Like?", add a fifth bullet point, relating to "Affordability and ensuring that costs are not an unnecessary burden on local people".
- (b) In the Guidelines document, under "When are Broader Outcomes Appropriate?", and under the section where "Broader outcomes may not be appropriate when" appear, add a fourth bullet point "Where their application would adversely affect costs".

Ms Lines also undertook to update the Procurement Policy based on discussions at this meeting. The Chair then asked, given the discussion and commitments given at this meeting, if PAR Committee Members were comfortable recommending the revised Policy to Council. Indications of support were provided in response, and the Chair asked for that to be noted in the Minutes.

ACTION: Risk and Procurement Advisor to action requests and update Procurement Policy

RESOLVED PAR 2024/077

Moved: Cr John McCone

Seconded: Cr Rebecca Ryan

That the Performance, Audit and Risk Committee recommends:

That Council adopts the revised Procurement Policy.

CARRIED

AGAINST: CR TIM BLACKLER

The Chair then directed the meeting forward to Item 5.1 Risk Management Update.

5.1 RISK MANAGEMENT UPDATE

The report, as circulated, provided an update on risk management activity throughout the organisation.

Risk and Procurement Advisor Amelia Lines highlighted the reduction of one risk (political uncertainty) but the retention of six key risks with a 'very high risk' rating.

Discussion focused on the changes to operational risk reporting, the 'live' nature of the Key Risk register, and the data integrity risk associated with the additional action required for Land Information Management (LIM).

By way of a summary, the Chair thanks the Procurement Officer for the thorough report and advised that there was nothing new of significance that was being reported in this quarterly risk management update.

RESOLVED PAR 2024/078

Moved: Cr Jim Hopkins

Seconded: Deputy Mayor Hana Halalele

That the Performance, Audit and Risk Committee receives and notes the information.

CARRIED

5.2 PROCUREMENT UPDATE

The report, as circulated, provided an update on procurement activity over \$10,000 in the months of September, October, and November 2024.

Risk and Procurement Advisor Amelia Lines highlighted the correction in the number of items and, for the first time, the inclusion of some forward procurement items.

The Chair commended Mrs Lines for her work and thanked her for the update. He challenged the information she had been receiving, as he was surprised to learn that there had been only nine contracts over the \$10,000 limit amount in the last three months and that none of those were related to water. As a third point, he queried the costs associated with the design of the marketplace parking and works that were shown as \$300k. He reiterated that his challenge was about the quality of information being provided to Mrs Lines to report on, not about what she was doing. Another Member agreed with the Chair's comments about the integrity of the information.

A different Member suggested that concerns about the quality of the information should be taken up separately. The Chair shared that view and noted that he had brought that up at the beginning of his comments. He said he would close off the discussion and would take it up with the operational leadership team.

ACTION: PAR Committee Chair, with Executive Team

RESOLVED PAR 2024/079

Moved: Mayor Gary Kircher

Seconded: Cr Jim Hopkins

That the Performance, Audit and Risk Committee receives and notes the information.

CARRIED

The Chair announced that this meeting was Mrs. Lines' final PAR Committee attendance due to her resignation. He expressed gratitude on behalf of himself and other Members of the Committee for her valuable contributions as Risk and Procurement Advisor at Council.

Mrs Lines left the meeting at 4.15pm.

4.3 TREASURY STRATEGY, FY 2024-2025 THIRD QUARTER

The report, as circulated, outlined to the Committee the Treasury Strategy for the third quarter of FY2024-2025 for discussion and a recommendation to Council. Chief Financial Officer Amanda

Nicholls spoke to the Treasury strategy, highlighting that it was consistent with the strategy in the past.

Discussion then covered the earlier-than-expected repayment of the loan to the Observatory Retirement Village, the resulting decrease in interest income, and the plan to report to the Council on this matter in February or March. They also discussed updates on debt levels, the balance sheet, and the capital projects report from the Council meeting earlier in the day.

The Chair praised Ms. Nicholls and her team for their work on cash management and short-term borrowing, and he expressed interest in the forthcoming report on options for the returned funds. A Committee Member agreed with the Chair's praise. Another Member suggested that some of the repaid loan could go towards replenishing depleted reserves, like the Oamaru endowment fund. Ms Nicholls advised the report could address replenishing these reserves or other debts or it could be included for discussion in the Long Term Plan. The Chair encouraged Members to email Ms. Nicholls with any preferred options.

ACTION: Council Elected Members

It was questioned and clarified that the report's figures for the loan to Kurow Duntroon Irrigation Company did not reflect the new arrangement with it, because that was not yet in place but was expected to be prior to Christmas given that the relevant documents had been received from KDIC earlier in the day. It would then be reported to reflect the new arrangements going forward.

RESOLVED PAR 2024/080

Moved: Cr Jim Hopkins

Seconded: Cr John McCone

That the Performance, Audit and Risk Committee recommends:

That Council:

1. Adopts a Treasury Strategy for the third quarter of the 2024-25 financial year which includes:
 - a) Monitoring available cash and projecting future cash requirements
 - b) Liaising with the Local Government funding Agency (LGFA) to ensure Council's ability to function and deliver on behalf of its communities is not impeded by lack of funds
 - c) Obtaining advice and support from Bancorp Treasury Services on key projects in addition to ensuring compliance with policy limits
 - d) Investing funds considered surplus to immediate requirements based on current forecasts to best advantage to maximise returns.

CARRIED

5 MEMORANDUM REPORTS

5.3 FINANCIAL SUMMARY (TO 31 OCTOBER 2024)

The report, as circulated, presented a high-level financial summary for the period ended 31 October 2024.

Chief Financial Officer Amanda Nicholls explained that the Financial Summary was initially published in the agenda papers for the November PAR Committee meeting, which was cancelled.

There was a brief reference to prior discussions on income from the early repayment of the ORV loan, the forecast debt levels of \$99m in the FY2024-2025 budget and carry forward items. It was clarified that these funds could either reduce the debt balance or be used for other purposes.

In response to a question about when debt levels would start decreasing, Ms. Nicholls noted that if Waters remained within the Council, debt levels would continue rising since all capital works were being funded through debt. The Member who asked the question pointed out that all capital expenditure was additional to the Council's current rate take.

RESOLVED PAR 2024/081

Moved: Mr Simon Neale
Seconded: Mayor Gary Kircher

That the Performance, Audit and Risk Committee receives and notes the information.

CARRIED

The Chair acknowledged that, because the Public Excluded Minutes of the previous meeting had been confirmed in the public session of the meeting, there was no requirement for Agenda Items 6, 7, 8, and 9 at this meeting.

11 MEETING CLOSE

The Chair declared the meeting closed at 4.32pm.

TO BE CONFIRMED at the Performance, Audit and Risk Committee Meeting to be held on Tuesday, 25 February 2025.

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CHAIRPERSON

**3.2 PUBLIC MINUTES OF THE PERFORMANCE, AUDIT AND RISK COMMITTEE MEETING
HELD ON 25 FEBRUARY 2025**

Author: Sieglyn Duero, Executive Assistant

Authoriser: Alex Parmley, Chief Executive

Attachments: 1. Public minutes of the Performance, Audit and Risk Committee
Meeting held on 25 February 2025

RECOMMENDATION

That the Performance, Audit and Risk Committee confirms the Public minutes of the Performance, Audit and Risk Committee Meeting held on 25 February 2025, as circulated, as a true and correct record of that meeting.

DRAFT UNCONFIRMED MINUTES

**OF THE PERFORMANCE, AUDIT AND RISK COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, THIRD FLOOR, OFFICE OF THE WAITAKI DISTRICT
COUNCIL, 20 THAMES STREET, OAMARU
ON TUESDAY, 25 FEBRUARY 2025 AT 2.55PM**

PRESENT: Mr Simon Neale (Chair), Cr Tim Blackler, Cr Hana Halalele, Cr Jim Hopkins,
His Worship the Mayor Gary Kircher, Cr Rebecca Ryan

IN ATTENDANCE:
Alex Parmley (Chief Executive)
Paul Hope (Finance and Corporate Development Group Manager and Acting
Assets Group Manager)
Lisa Baillie (People and Culture Group Manager / Deputy Chief Executive)
Roger Cook (Heritage, Environment and Regulatory Group Manager)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

Amanda Nicholls (Chief Financial Officer)

MEETING OPEN

The Chair declared the meeting open at **2.55 pm** and welcomed everyone present.

1 APOLOGIES

APOLOGY

RESOLVED PAR 2025/001

Moved: Member Simon Neale
Seconded: Member Hana Halalele

That the apology received from Cr McCone be accepted.

CARRIED

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

**3.1 PUBLIC MINUTES OF THE PERFORMANCE, AUDIT AND RISK COMMITTEE
MEETING HELD ON 17 DECEMBER 2024**

The meeting was unable to agree that the minutes were a true and correct record of the 17 December 2024 meeting. It was agreed that those minutes would come back to the Committee at the next meeting.

4 MEMORANDUM REPORTS

4.1 FINANCIAL REPORT FOR QUARTER 2 FY2025

PURPOSE

This report presents financial results for the six months ended 31 December 2024 and includes explanations for variances against budget.

Members went through the report and it was noted that Project Reclaim was an operating expense and so would not feature as an asset. It was also noted that personnel and depreciation costs were running over budget, but were on a downward trend.

RESOLVED PAR 2025/002

Moved: Cr Jim Hopkins

Seconded: Cr Tim Blackler

That the Performance, Audit and Risk Committee receives and notes the information.

CARRIED

4.2 TREASURY REPORT TO 31 DECEMBER 2024

PURPOSE

To provide members of the Committee with an overview of the Treasury function for the second quarter of the 2024-25 financial year ended 31 December 2024, and the Bancorp Quarterly Treasury Dashboard Report for the same period (Attachment 1).

After discussion it was noted that while some balances on loans and advances seemed static, it was questioned by a member as to whether there should have been some repayment of principal in the reporting period. This was to be followed up after the meeting by staff.

RESOLVED PAR 2025/003

Moved: Cr Jim Hopkins

Seconded: Deputy Mayor Hana Halalele

That the Performance, Audit and Risk Committee receives and notes the information.

CARRIED

4 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLVED PAR 2025/004

Moved: Mayor Gary Kircher

Seconded: Deputy Mayor Hana Halalele

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Accounts Receivable to 31 December 2024 PE	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - Accounts Payable Report to 31 December 2024 PE	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

Note: The public were excluded at 3.34 pm.

1 PUBLIC EXCLUDED SECTION

2 RESOLUTION TO RETURN TO THE PUBLIC MEETING

RESOLVED PAR 2025/005

Moved: Mayor Gary Kircher

Seconded: Cr Rebecca Ryan

That the Performance, Audit and Risk Committee resumes in open meeting and decisions made in the Public Excluded section of the meeting are confirmed and made public as and when required and considered.

CARRIED

3 RELEASE OF PUBLIC EXCLUDED INFORMATION

4 MEETING CLOSE

The Chair declared the meeting closed at 3.51 pm.

TO BE CONFIRMED at the Performance, Audit and Risk Committee Meeting to be held on 26 March 2025.

.....
CHAIRPERSON




4 DECISION REPORTS

4.1 RISK MANAGEMENT UPDATE

Author: Victoria van der Spek, Policy Lead

Authoriser: Joanne O'Neill, Director Strategy, Performance, and Design

Attachments:

1. PAR Risk Update [↓](#) 
2. Key Risk Register Organisational [↓](#) 
3. Key Risk Register Strategic [↓](#) 

RECOMMENDATION

That the Performance, Audit and Risk Committee receives and notes the information.

DECISION OBJECTIVE

To provide an update on risk management activity throughout the organisation for Quarter 1, 2025.

SUMMARY

A high-level overview of the detail provided in this report can be found at Attachment 1.

The report aims to promote discussion about both the external and internal risk landscape currently being faced by Council.

DECISION-MAKING EXPECTATIONS

Governance Decision-Making:	Note information
Operational Decision-Making:	Note key discussion points from governance team
Communications	Media Releases – contributed to by officers and Elected Members Media/public enquiries regarding governance decision-making topics above can be addressed by governance Media/public enquiries regarding operational decision-making topics above can be addressed by officers

SUMMARY OF DECISION-MAKING CRITERIA

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	No	Cultural Considerations	No

Significance	No	Social Considerations	No
Financial Criteria	No	Economic Considerations	No
Community Views	No	Community Board Views	No
Consultation	No	Publicity and Communication	No

BACKGROUND

Key Risk Quarterly Review

The Key Risk Register has been reviewed and updated by the Senior Management Team (SMT). The register contains the strategic, financial and cross departmental operational risks facing Council. As the owners of this register, SMT must review the risks on a quarterly basis, discussing and debating the current exposure. All Key Risks can be found at Attachment 1.

Four Key Risks have reduced in score this quarter and two have increased. These changes are now discussed.

Decreased risk ratings

‘Credit Risk Failure by borrowing entity’

- **Very high to medium**, due to improvements in the financing structure and debt levels of borrowing entities.

‘District Development’

- **Very high to high**, due to a decrease in the residual likelihood as a result of the notification of the Proposed Waitaki District Plan.

‘Failure of a Closely related entity’

- **High to low** as this was primarily related to Waitaki District Health Services Ltd which has now been transferred to Health NZ.

‘Long Term Plan’

- **High to medium** following completion of the Consultation Document audit.

Increased risk ratings

‘Adherence to Legislation and regulation’

- **Medium to high** increase in likelihood to reflect the current stage of the new organisational structure.

‘Staff Serious Harm Incident’

- **High to very high**, considering rising community dissatisfaction, economic pressure and upcoming elections.

Improvements

The residual likelihood score for the District Housing risk was reduced following consideration of data relating to housing in Waitaki and progress being made in implementation of the Housing Strategy. This risk remains **high**.

Similarly, ‘Joint and Several Liability’ has reduced in likelihood to reflect the current mitigating controls but remained **high**.

New risks

A new risk, 'Public Harm' was added to the Key Risk Register last quarter but was not reported to PAR as the risk rating had not been agreed. Residual ratings have been agreed by SMT this quarter, resulting in a rating of **high**.

Key risks remaining very high

The following five Key Risks have a residual rating of **very high**:

- Externally Managed Council Water Supplies
- 3 Waters Management
- Affordability and Financial Sustainability
- Climate Change
- Staff Serious Harm Incident.

Operational Risk Management

There were no newly identified out of appetite operational risks requiring reporting to PAR this quarter.

Operational Risk Events

The Operational Risk Event (ORE) process aims to identify issues that have occurred that may result in negative impacts upon Council, individuals, or communities. The process has increased risk awareness across teams and additional training is being planned for new staff. None of the logged OREs have an impact that trigger a report to the Committee. Further guidance on specific events is nearing completion and will be supported by a policy to be defined in the coming months.

SUMMARY OF OPTIONS CONSIDERED

Option 1 – Note contents of report

ASSESSMENT OF PREFERRED OPTION

This report provides an update only. There are no alternative options.

CONCLUSION

There has been an overall positive trend in our key risk exposure this quarter, with a reduction from six very high risks to five. Nevertheless, we continue to operate in a high risk and unpredictable environment, with continuing legislative and regulatory changes earmarked for the coming months. We will continue to monitor our risk exposure through the processes defined within the Risk Management Policy and will take appropriate action to reduce exposure where possible.

ADDITIONAL DECISION-MAKING CONSIDERATIONS

Waitaki District Council Strategic Framework

Outcomes

Community Outcomes

Prosperous District

- Attractive to new opportunities
- Supporting local businesses
- Fostering a diverse and resilient economy

Strong Communities

- Enabling safe, healthy communities
- Connected, inclusive communities
- Promoting a greater voice for Waitaki
- Celebrating our community identity

Quality Services

- Robust core infrastructure and services
- Community facilities and services we are proud of

Valued Environment

- Protecting our diverse landscapes and water bodies
- Meeting environmental and climate change challenges

Key Risks

Total number of
Key Risks
27



Inherent Risk Scores

	Insignificant	Minor	Moderate	Major	Extreme
Almost certain (5)			1	4	9
Highly likely (4)			1	2	4
Possible (3)			1	2	3
Unlikely (2)					
Rare (1)					

Residual Risk Scores

	Insignificant	Minor	Moderate	Major	Extreme
Almost certain (5)			1	1	2
Highly likely (4)			3	2	2
Possible (3)			1	8	4
Unlikely (2)			1	1	1
Rare (1)					

Risk Name	Risk Description	Risk Type	Owner	Inherent		Controls	Future Controls	Risk Rating December	March Risk Rating				Change from December
				I	L				Residual			Risk Rating	
Staff Serious Harm Incident	Risk of serious injury or fatality to staff at a Council facility, on Council land, or when attending, participating in, or undertaking a Council service due to failings relating to physical safety, lack of H&S training and awareness, or untreated hazards, resulting in reputational damage, potential fine, legislative breach, and staff dissatisfaction.	Operational Risk (People)	Peter Keegan	5	5	<ul style="list-style-type: none">- Health & Safety Hazard register is maintained- H&S audits of construction sites and Council facilities are undertaken on a rolling basis- Health & Safety incidents are logged in Safehold and follow up action is taken to resolve issues - where action has not been taken within the expected timeframe, the relevant manager is notified to ensure resolution- Health & Safety aware culture- Staff engagement and participation in H&S Committee- Restricted access and site security at Council facilities- Building WOFs undertaken annually- Contractor selection includes H&S requirements	<ul style="list-style-type: none">- Annual programme of H&S audits- Near miss recording establishment- Further H&S training required - Traffic & Airport Management- Aeronautical study commissioned- Engagement with local Police	High	4	5	20	Very High	↑
Joint & Several Liability	Risk that a judgement is made against Council relating to final Code of Compliance sign off under joint and several liability, aspects of which are not covered by insurance. This could result in a significant financial loss and an increase in rates.	Operational Risk (External)	Brent Cunningham	5	4	<ul style="list-style-type: none">- All Building Control Officers are assessed bi-annually for competency and must complete continuous professional development and refresher training as an accreditation requirement- Technical audits are undertaken on all staff involved with processing, or inspecting building consents to identify any training needs- Biannual accreditation from an independent 3rd party (IANZ)- Indemnity insurance		High	4	3	12	High	↔
Data integrity	Risk that data provided to customers or used to inform decision-making is incomplete or inaccurate due to digital or physical data/files not being available or identifiable, system inaccuracies, and inconsistency throughout digitised files, resulting in customer dissatisfaction, claims made against Council, reputational damage, and financial loss.	Operational Risk (Process)	Teresa McCallum	4	4	<ul style="list-style-type: none">- Land Information Memorandum (LIM) process are documented in ProMapp- Information Management staff are trained in the LIM process- Live queries matching WDC property data with LINZ to identify any data inconsistencies- Review other significant data issues across the organisation- Reviewing whether digital systems are fit for purpose (Risk, Procurement, PMO, HR)- Digitisation of property files are underway, including rectification of previously digitised files to ensure consistency in the naming convention and accuracy of the file location	<ul style="list-style-type: none">- All relevant processes are documented and staff are trained accordingly- Transformation supports improvements - Transition Documents are being compiled- Understanding of the ownership of data- Privacy Health Check - future controls	High	4	4	16	High	↔
Business continuity and disaster recovery	Risk that Council is unable to perform its core, essential duties due to a business continuity or disaster recovery event, resulting in legislative breaches, dissatisfaction amongst ratepayers and residents, financial loss, and reputational damage.	Operational Risk (External)	Paul Hope	5	5	<ul style="list-style-type: none">- Business Continuity Plan is in place- Updates to Business Continuity Plans, including the overall ownership of process is to be defined	<ul style="list-style-type: none">- BC scenario testing exercises to be undertaken	High	5	3	15	High	↔
Cyber Risk	Risk that systems are compromised by an external source (e.g., hacking, ransomware, DOS) due to a system security lapse, lack of staff awareness of phishing attacks, or failure to maintain a sufficiently secure environment, resulting in loss of data, system outage, compliance breaches, financial loss, and an inability to provide critical services.	Operational Risk (Systems)	Teresa McCallum	5	5	<ul style="list-style-type: none">- Controls are in place		High	5	3	15	High	↔
Data protection and privacy	Risk that data is inappropriately accessed or shared, due to processes not being accurately defined or followed, human error, or malicious intent, resulting in breach of legislation, increased system vulnerability, and reputational damage.	Operational Risk (Process)	Teresa McCallum	4	3	<ul style="list-style-type: none">- Information Management training provided to all staff- LGOIMA process is documented and followed- Employment contract clauses to deter deliberate breaches of confidentiality	<ul style="list-style-type: none">- Deploy an Information Rights Management (IRM) policy to cover Office 365 suite (SharePoint, Email, OneDrive, etc), IRM protects files from unauthorised copying, viewing, printing, forwarding, deleting, and editing.- Privacy training available for all staff- Increased and improved consistency when collecting and storing personal data- Physical building security improvements in place- Privacy health check with Simply Privacy: report is due March- Review of communication channels including the Retention Policy	High	4	3	12	High	↔
Major Emergency Event	Risk that Council is unable to adequately respond to a civil defence or emergency event, due to insufficient civil defence staffing numbers, lack of budget, or ineffective planning, resulting in legislative breaches, increased safety concerns, dissatisfaction amongst ratepayers and residents, and reputational damage.	Operational Risk (External)	Roger Cook / Lisa Baillie	5	3	<ul style="list-style-type: none">- EOC members receive ongoing training- Ongoing communication with ORC and ECAN regarding potential natural disaster events- Home working capability available for most staff- EOC capability can be supplied from other districts- Crisis Management Team is in place- Additional resource from neighbouring Councils- Civil Defence and BCP exercises undertaken- Increasing public awareness through attendance at the A&P show	<ul style="list-style-type: none">- Expanded EOC training for the community, to allow Council staff to perform usual duties during an event- Community resilience plans to be developed and implemented- Resilience-focussed asset management planning- Different directors responsible for civil defence and lifeline utilities to increase director oversight- Further development of Business Continuity Plan- Purchasing portable Skype with wifi capability	High	4	3	12	High	↔

Risk Name	Risk Description	Risk Type	Owner	Inherent		Controls	Future Controls	Risk Rating December	March Risk Rating				
									Residual				Change from December
				I	L				Impact	Likelihood	Risk Score	Risk Rating	
Major Fraud Perpetration	Risk that a major fraud is perpetrated by a member of staff, owing to a lack of preventative measures and oversight, resulting in financial loss and reputational damage.	Operational Risk (People)	Amanda Nicholls	4	4	<div>- Procure to Pay system requires manager sign off, regardless of the financial delegation of the purchaser</div> <div>- Segregation of duties in the Finance Team</div> <div>- Suite of policies are in place and available to staff on the central page</div> <div>- Increased Finance Team resourcing following appointment of Chief Financial Officer</div>	<div>- Fraud video training</div> <div>- Reminder to be sent to staff to familiarise themselves with the contents of the Fraud Policy on an annual basis</div>	High	4	3	12	High	↔
Adherence to legislation and regulation	Risk that council does not adhere to legislative and regulatory requirements, due to processes not being appropriately defined or followed, or lack of staff understanding and performance of responsibilities, resulting in fines, censure, and reputational damage and legislative breach.	Operational Risk (Process)	Paul Hope / Legal Counsel	5	5	<div>- Audit of Annual Plan, Annual Report, and Long-Term Plan to ensure legislative compliance</div> <div>- Membership of professional and sector bodies</div> <div>- External legal advice sought as and when required</div> <div>- Membership of Southern Building Control Cluster Group</div> <div>- Thompson Reuters updates received confirming changes in industry and law</div> <div>- Budget is available for legal advice</div>	<div>- Implementing a register of relevant legislation including identified subject matter experts and previously provided legal advice</div> <div>- Consideration of a legal role within Council</div> <div>- Delegations Register is reviewed and updated</div> <div>- Greater SMT oversight of the emerging risk areas</div>	Medium	3	4	12	High	↑
Long Term Plan	Risk that the Long Term Plan is ineffective or not fit for purpose, due to conflicting and uncertain requirements and directives from central government, resulting in wasted time and resources, an inability to set rates, and the need to complete a Long Term Plan amendment	Operational Risk (Process)	Paul Hope	5	3	<div>- Director, Support Services is a member of cross-council working party to develop a consistent understanding and approach to the upcoming LTP</div> <div>- LTP planning has begun, to ensure an appropriate lead time</div> <div>- Council will obtain buy in from the community and the Governance Team to ensure the Long Term Plan meets the community's needs</div>	<div>- Acting on the matters raised during the Consultation Document audit will lower the risk attached to the LTP development and audit</div>	High	5	2	10	Medium	↓
Volunteer Management	Risk that the utilisation of volunteers across Council is not consistent or effective, due to policies and processes not being defined or followed, resulting in reputational damage, community dissatisfaction, and volunteer dissatisfaction.	Operational Risk (People)	Chloe Searle	3	4	<div>- Coordinated approach to volunteer sign up across Cultural Facilities (excluding Parks e.g., tree planting etc).</div> <div>- Documented volunteer induction offered in each facility.</div> <div>- Intermittent training for volunteers in Situational Safety and Tactical Communications</div> <div>- Police vetting volunteers in the library</div> <div>- Staff supervision (mostly) and observation of volunteer practice</div> <div>- Active management and rostering of volunteers and recruitment as required</div> <div>- Celebrate Volunteers Day and other key events</div>	<div>- Volunteer Management Policy, strategy and processes are yet to be defined</div> <div>- Need to consider longevity of the volunteer programme and suitability in all areas e.g., unsupervised in community libraries, as well as refining a coordinated approach across all facilities</div> <div>- Checks in place to ensure compliance e.g., inductions are carried out, training currency etc.</div>	Medium	3	3	9	Medium	↔
Critical supplier failure	Risk that a critical supplier ceases to operate or is unable to fulfil their contract due to circumstances outside of Council control, resulting in service degradation or delay, unbudgeted financial outlay, and community dissatisfaction.	Operational Risk (External)	<div>Josh Rendell (Infrastructure Operations Suppliers)</div> <div>Teresa McCallum (Other)</div>	5	5	<div>- Relationship management with contracted suppliers and others in the market</div> <div>- Bonds, retentions, and insurances are utilised</div> <div>- Structured procurement to ensure the right mix of price and quality as defined in procedural documentation</div> <div>- Assessment of capability through the procurement process</div> <div>- Contracts are in place for critical activities</div> <div>- Due diligence is undertaken as part of the procurement process</div>	<div>- Contract management policy yet to be defined and implemented</div>	Medium	4	2	8	Medium	↔

Risk Name	Risk Description	Risk Type	Owner	Inherent		Controls	Future Controls	Risk Rating December	March Risk Rating				Change from December
				I	L				Residual				
									Impact	Likelihood	Risk Score	Risk Rating	
Externally Managed Council Water Supplies	Risk that water supplies that fall under Councils responsibility but outside of Councils management do not meet required levels of compliance by the regulator's deadline, which may be due to a lack of resources, skilled personnel, or planning. This could result in the inability to ensure water safety, legislative breach, Taumata Arowai enforcement action, potential financial loss via fines, and reputational damage.	Strategic Risk	Alex Parmley / Roger Cook	5	5	- Water sampling is undertaken in line with Drinking Water Quality Assurance Rules	- Formalised agreement with external water supply management body, adopted by Governance Team and including key targets, such as meeting the Taumata Arowai expectations - Regular governance oversight meetings to be established - Independent assessment of risk - Timely understanding and sharing of any updates from Taumata Arowai and Central Government - LWDW Delivery Plan to address issues	Very High	5	5	25	Very High	↔
3 Waters Management	Risk that the Council may struggle to effectively deliver 3 Waters services due to rising regulatory standards, changes in central government expectations, or both. This could lead to increased financial outlay, reduced service levels, significant rate increases, community dissatisfaction, and non-compliance with revised standards. Additionally, the Local Government (Water Services) Bill has introduced further uncertainty by contradicting earlier advice and legislation.	Strategic Risk	Paul Hope	5	5	- Multi-council responses are being developed - Engaging with other Councils to share information - External resourcing to assist with Water Services Delivery Plan development - Re-prioritising work programme to reflect changed environmental and financial regulatory environment - Submission on the Waters Services Bill is being prepared for submission by the end of February		Very High	5	5	25	Very High	↔
Affordability and financial sustainability	Risk that service needs outweigh the available budget, due to ongoing external cost increases or increased regulatory requirements, resulting in rates becoming unaffordable, or Council's financial position becoming unsustainable.	Strategic Risk	Alex Parmley	5	5	- Working together with other Councils and agencies to share knowledge and ideas - Transformation plan ensures Council can deliver affordably and sustainably - Prioritisation tool will focus resources when undertaking Annual and Long-Term Planning - Property Strategy is in place to control the key areas of cost - Long term planning considers the cost vs affordability - New Financial Strategy is developed - Partnership Framework is developed - Water Services Delivery Plan is developed	- Develop a Commercial Strategy - Develop an Organisational Performance Management Framework to help focus on priorities, drive efficiency and improvement	Very High	5	4	20	Very High	↔
Climate Change	Risk that the negative impacts of Climate Change are more severe or difficult to manage as a result of Council inaction and lack of understanding or strategy, resulting in environmental harm, an inability of Council to effectively respond to weather events or coastal erosion, loss of key income streams for the district, breach of legislation, and increased financial burden.	Strategic Risk	Roger Cook	5	4	- Climate Change declaration agreed - Water sensitive urban design principles are incorporated into the District Plan - Design/placement of new infrastructure considers climate change vulnerabilities (partially implemented) - High level climate change risk assessment - Canterbury Climate Change Partnership Action Plan	- Infrastructure strategy to consider climate change - Climate change strategy to be developed, informed by risk assessment and greenhouse gas inventory - Greenhouse Gas Emissions Inventory - Coastal erosion report received and action to be taken	Very High	5	4	20	Very High	↔
District Development	Risk that district economic and social well-being outcomes are not achieved due to non-adherence to defined strategies, poor planning, or ineffective relationship management, resulting in lower district well-being and community dissatisfaction.	Strategic Risk	Joanne O'Neill	4	5	- New Economic Development Strategy approved, for implementation through to 2033 - Community and network relationships are managed through Stronger Waitaki framework - OPMF and OKRs to support Councils performance and delivery - Implementation plan for Economic Development Strategy is partially developed with further development underway	- Increased understanding of Stronger Waitaki Framework to support the implementation of the Economic Developmen Strategy and ongoing improvement - Refresh the Stronger Waitaki groups ToR and membership	Very High	4	3	12	High	↓
Natural Environment and Biodiversity	Risk to loss of biodiversity or harm to the natural environment within the district, due to policies not being effectively defined or followed, or misalignment in decision-making or strategy, resulting in reputational damage, community dissatisfaction, breach of the RMA, and negative impacts on stakeholder relationships.	Strategic Risk	Roger Cook	4	5	- District Plan defines requirements for biodiversity protection and the natural environment - The valued environment community outcome forms part of WDC's Strategic Framework and is considered when proposing Annual Plan and Long Term Plan projects - Alignment to community outcomes is documented in decision reports - Elected Member training on the National Policy Statement for Indigenous Biodiversity - Working with ORC/ECAN to ensure an alignment of policy and planning - Completion of Project Reclaim has mitigated the risk of environmental harm	- New notified District Plan will have additional protection provisions and areas identified for protection	High	4	3	12	High	↔
Major Economic Event	Risk that the district is severely impacted by a major economic event or financial crisis, resulting in significant reduction in business, loss of jobs, and severely diminished regional economy.	Strategic Risk	Alex Parmley	5	4	- Ensuring a diverse economy through the Economic Development Strategy	- Increased and improved relationships with substantial local employers	High	4	4	16	High	↔

Risk Name	Risk Description	Risk Type	Owner	Inherent		Controls	Future Controls	Risk Rating December	March Risk Rating				Change from December
				I	L				Residual				
									Impact	Likelihood	Risk Score	Risk Rating	
District Housing	Risk that housing availability and suitability in the district is inadequate for the growing population, resulting in a loss of current residents, an inability to attract new residents to the district, business growth stagnation, and failure to achieve economic development goals.	Strategic Risk	Joanne O'Neill	3	5	- Housing Strategy - Community Development Housing Solutions Advisor position funded through Better Off Funding (Temporary for 2 years) - Spatial Plan informs the District Plan, to ensure the two documents are aligned	- Partnerships sought with developers planning affordable housing across Waitaki	High	3	4	12	High	↔
Critical Asset/Infrastructure Failure or Damage	Risk that a critical asset or infrastructure fails or is damaged due to a one-off incident, failure to identify ongoing deterioration, maintenance/oversight processes not being followed or not being fit for purpose, resulting in critical services/infrastructure being unavailable to the community, financial loss, and potential reputational damage or harm to public.	Strategic Risk	Roger Cook / Joanne O'Neill	5	4	- Building WOFs are completed annually - Roading maintenance contract is in place and performance is regularly monitored - Water maintenance contract is in place and performance is regularly monitored - Water assets are managed via the Asset Management Plans - Assets are valued on a 3 yearly basis and insured as appropriate	- Critical Asset Management Plan yet to be defined - Asset Planning function to ensure assets are resilient and fit for purpose	High	5	3	15	High	↔
Public Harm	The risk of causing harm to the public due to the Council's failure to adequately maintain infrastructure, deliver essential services, or manage public spaces. This includes potential harm arising from road and pathway hazards, contaminated water supplies, insufficient emergency responses, or ineffective waste management. Public harm may also arise from lack of communication or failure to mitigate risks in high-traffic areas such as parks, recreational facilities, or community events.	Strategic Risk	Joanne O'Neill/Roger	5	5	- Infrastructure Strategy is in place and reviewed every 3 years - Adequately resourced compliance team - Water supply bylaw, Backflow prevention policy, Trade waste bylaw, Policy on drinking water quality - Roading bylaws and policies - Project Reclaim - Communication and Engagement Strategy - Emergency management controls are in place as per 'Major Emergency Event' organisational risk - Department OSH reps - Collaboration with ORC on the compliance requirements for water and waste water. - Strong safety culture with approved contractors.	- Regular audits and inspections of high-risk areas and infrastructure - Implement a public awareness campaign for identified risks and safe practices - Increase funding for critical infrastructure, maintenance, and upgrades - Strengthen incident response plans and ensure staff are well-trained on safety protocols. - Increased OSH audits - Improved near miss recording - Responsive reporting and intervention through promotion of 'Snap, Send, Solve' and the appointment of Case Officers, Area leads and Locality officers.	N/A	5	3	15	High	New Rating
Political Uncertainty	Risk that Council's priorities and actions are not aligned with central government expectations or reform activity due to political uncertainty, or lack of external consideration in decision-making, resulting in inefficient use of time, resources, and funds, public dissatisfaction, and reputational damage.	Strategic Risk	Alex Parmley	4	5	- Central government decisions and updates are monitored and discussed as a standing agenda item at ELT meetings - When submitting Annual Plan Projects, managers must state where decisions and direction have the potential to be impacted by central government decisions and direction - Modelling of impacts of reforms - Membership of networks across regions and local government - Long Term Plan forecasting assumptions		High	4	3	12	High	↔
Iwi Relationship Development	Risk that Council's relationship with Iwi fails to develop and improve due to a lack of adequate communication and engagement, resulting in poor community outcomes, missed opportunities, inappropriate or uninformed decision-making, legislative breach, loss of funding and reputational damage.	Strategic Risk	Alex Parmley	4	3	- Regular meetings undertaken - Memorandum of Understanding in operation with Te Rūnanga o Moeraki	- Partnership agreement to be drafted, reviewed, and agreed - Shared Iwi liaison role yet to be established	High	4	3	12	High	↔
Change Capacity and Resilience	Risk that Council capacity for change activity is exceeded due to ongoing transformation activity coupled with an increasing number of directives from central government. This could result in staff dissatisfaction, reduced staff well-being, non-compliant or failed implementations, legislative breach, financial loss, and reputational damage.	Strategic Risk	Lisa Baillie (Transformation) Paul Hope (Other change)	4	5	- Transformation Project Board Governance - ELT review of ongoing change activity - Transformation Project engagement and communication - Reporting received from Employee Assistance Programme to identify stress - Exit interviews are offered to all staff who leave employment - Staff satisfaction survey is undertaken biennially - Prioritisation of Transformation vs. BAU - Critical project teams are transitioning to BAU as ready - Transition plans are documented - Improved digital monitoring - Managers and leaders hui undertaken on a monthly basis - Change leadership training and regular coaching - Mentoring of managers on change where required - Board membership and governance refocused	- Data on projects/change activity - Pulse surveys through 'Ask Your Team' - Comms following change training to complete follow up - Change training for Elected Members - Revised leadership structure to be communicated - Communications campaign for transformation activity: internal and external - Updated people & capability approach on business partnering to manage issues and lift capability within units - Elected Member sessions to assist with change awareness and acceptance e.g., customer walking tour	High	3	4	12	High	↔

5 MEMORANDUM REPORTS

5.1 FINANCIAL SUMMARY (TO 31 JANUARY 2025)

Author: Amanda Nicholls, Chief Financial Officer

Authoriser: Paul Hope, Director Support Services

RECOMMENDATION

That the Performance, Audit and Risk Committee receives and notes the information.

PURPOSE

This report presents a high-level financial summary for the period ended 31 January 2025.

COMMENTARY

This report does not replace the regular financial reporting that is provided at each quarter's end. Instead, it is intended to supplement that reporting and bridge the gap between the quarters.

While individual operating revenue and expense categories report variances from budget, Council's overall operating result for the period, a deficit of \$(12,898)K, versus the budgeted deficit of \$(4,842)K for the same period. This deterioration in operating result is due largely to timing variances of the grants not yet received for Forrester Gallery and the Events Centre, as well as increased costs in the current year in relation to Project Reclaim, and higher Depreciation than forecast, as can be seen from the tables detailing actual income and expenditure.

Income and Expenditure

- Revenue from external grants is under budget by \$3.63 million as grants for the Forrester Gallery and the Events Centre as still to be received.
- Finance Revenue is under budget, reflecting reducing interest rates, while Finance Costs are slightly over budget due to the timing of new borrowings, although interest rates from the LGFA are reducing.
- Revenue from development contributions (DCs) is under budget due to the decision to approve the timing of amounts charged to the Omarama Airfield Ltd in relation to the subdivision of airfield land. DCs will now be charged as sections in the subdivision are sold – effectively not losing income but deferring it.
- User Charges and Property Rentals Income is down on budget by 750K largely due to lower than budgeted Gravel Sales of 275K.
- Depreciation is reported over budget by \$1.5 million, largely as a result of the larger-than-expected revaluation of waters infrastructure at June 2024. This variance will continue to grow until year end.
- Personnel costs are under budget by \$167k, due to holiday pay accruals reducing over the Christmas New Year period enforced shutdown. These accruals will build back up during the balance of the year.
- Project Reclaim costs are \$1.47 million over budget.

A number of aspects of the January period have still to be finalised so the result reported here is an interim one and is provided as an indication of financial performance.

KEY FINANCIAL UPDATE AT 31 JANUARY 2025

REVENUE	ACTUAL YTD JAN 25 \$000	BUDGET YTD JAN 25 \$000
Rates	\$ 27,107	\$ 27,185
Grants	\$ 9,982	\$ 13,614
User charges and Property rental	\$ 3,400	\$ 4,150
Statutory charges	\$ 1,338	\$ 1,372
Other revenues — DCs, Petrol tax, and infringements	\$ 680	\$ 1,030
Investment income	\$ 1,556	\$ 1,669
	\$ 44,063	\$ 49,020

EXPENDITURE	ACTUAL YTD JAN 25 \$000	BUDGET YTD JAN 25 \$000
Employee costs	\$ 10,704	\$ 10,871
Depreciation	\$ 13,541	\$ 11,981
Contractors — Roothing	\$ 4,255	\$ 4,254
Contractors — Waters	\$ 3,489	\$ 3,482
Contractors — Property	\$ 804	\$ 812
Contractors — Parks and Recreation	\$ 2,162	\$ 2,193
Contractors — Economic Development	\$ 298	\$ 628
Project Reclaim	\$ 8,036	\$ 6,560
Backfill for staff vacancies	\$ 106	\$ -
Consultants, Solicitors, Valuers = Professional services	\$ 1,543	\$ 1,323
Grants	\$ 717	\$ 674
Finance costs	\$ 2,309	\$ 2,170
Electricity	\$ 1,440	\$ 1,543
Insurance	\$ 1,428	\$ 1,148
Other expenses	\$ 6,129	\$ 6,223
	\$ 56,961	\$ 53,862

OPERATING SURPLUS I (DEFICIT) - YEAR TO DATE	\$ (12,898)	\$ (4,842)
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	ACTUAL YTD JAN 25 \$000	BUDGET YTD JAN 25 \$000
CAPITAL EXPENDITURE		
Roading	\$ 4,515	\$ 6,405
Waters	\$ 7,340	\$ 7,488
Property	\$ 1,240	\$ 5,081
Parks and Recreation	\$ 6,453	\$ 9,062
Information Systems	\$ 1,239	\$ 1,353
Vehicles	\$ 36	\$ 154
Other business units	\$ 232	\$ 291
Council — all business units		
	\$ 21,055	\$ 29,834

Capital Expenditure for the period is \$8m behind budget. Property project delays around starting the Forrester Gallery and the HQ re-roof explain a significant portion of that variance. Good progress is now being made on the Events Centre project.

Financial Position

SUMMARY STATEMENT OF FINANCIAL POSITION	ACTUAL YTD YTD JAN 25 \$000	BUDGET YTD JAN 25 \$000
Property, Plant and Equipment (1)	\$ 1,268,013	\$ 1,287,525
Loans to other entities (2)	\$ 36,523	\$ 34,746
Cash and Cash Equivalents (3)	\$ 556	\$ 4,391
Receivables	\$ 3,142	\$ 6,240
		\$ -
Borrowings (4)	\$ 86,477	\$ 99,098
Accounts Payable	\$ 6,719	\$ 8,933
Employee Entitlements	\$ 2,069	\$ 2,313

Budget figures appearing in the table above represent the projected year-end position and so may not be directly comparable with the year-to-date position.

1. The budget for Property, Plant and Equipment includes not only the full year's capital expenditure, less Depreciation, but also the triennial revaluation of property, including parks and reserves, and the Oamaru airport, and the annual revaluation of Roothing infrastructure, both to be processed in June 2025.
2. Loans to Other Entities are detailed as part of the Quarterly Treasury Report and the Treasury Strategy. The 2024-25 budget is based on repayment in June 2025 of \$1.5 million by Observatory Village per the loan agreement and regular quarterly payments of principal by NOIC and Kurow-Duntroon Irrigation Company. The Observatory Village Loan of 15.6 million was fully repaid on 3 February 2025. The Kurow-Duntroon Irrigation Company renegotiated their loan to exclude repaying principal.
3. Cash and Cash Equivalents were lower than normal due to being managed prudently in anticipation of the Observatory Loan Repayment coming in on 3 February 2025.
4. Borrowings are detailed in the Quarterly Treasury Report and Treasury Strategy. The 2024-25 budget anticipated that Council would require further support from the LGFA up to year end to fund Waters and other capital projects and did not anticipate the early repayment of the Observatory Loan.

6 RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Public Excluded minutes of the Performance, Audit and Risk Committee Meeting held on 25 February 2025	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

7 PUBLIC EXCLUDED SECTION

8 RESOLUTION TO RETURN TO THE PUBLIC MEETING

RECOMMENDATION

That the Performance, Audit and Risk Committee resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

9 RELEASE OF PUBLIC EXCLUDED INFORMATION

10 MEETING CLOSE