
**CONFIRMED MINUTES
OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, THIRD FLOOR, OFFICE OF THE WAITAKI DISTRICT
COUNCIL, 20 THAMES STREET, OAMARU
ON TUESDAY, 25 FEBRUARY 2025 AT 9.12 AM**

PRESENT: His Worship the Mayor Gary Kircher (Chair), Cr Hana Halalele (Deputy), Cr Tim Blackler, Cr Brent Cowles, Cr Jeremy Holding, Cr Jim Hopkins, Cr Courtney Linwood, Cr John McCone (via Zoom), Cr Guy Percival, Cr Rebecca Ryan, Cr Jim Thomson (via Zoom)

IN ATTENDANCE: Alex Parmley (Chief Executive)
Paul Hope (Acting Assets Group Manager and Finance and Corporate Development Group Manager)
Lisa Baillie (Deputy Chief Executive / People and Transformation Group Manager)
Roger Cook (Heritage, Environment and Regulatory Group Manager)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

David Campbell (Heritage and Planning Manager)
Lucianne White (Community Engagement Lead)
Steve Clarke (Solid Waste Specialist)
Andrew Bardsley (Regulatory and Compliance Manager)
Carolyn van Zyl (Compliance Officer)
Amanda Nicholls (Chief Financial Officer)

The Chair declared the meeting open at **9.12 am** and welcomed everyone present.

1 APOLOGIES

There were no apologies.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 PUBLIC FORUM

Ray Henderson

Mr Henderson spoke to the work being done on Beach Road. He noted feedback that he had received from the community on the matter and whether the road would open again. He queried the road's classification in the district plan and noted that it could be used as a bypass in the event that State Highway One was closed. Mr Henderson then responded to questions.

Lisa Howard-Sullivan

Ms Howard-Sullivan noted that there has been a lack of transparency from the Council in its work, including success stories. She mentioned that the work looking at multi-council water entity should have been discussed in more detail in the Long-term Plan consultation document and queried whether an addendum could be distributed on the matter. Ms Howard-Sullivan then responded to questions.

Kevin Malcolm / Adair Craik – Waitaki Events Centre Trust

Mr Malcolm and Ms Craik gave an update on the current budget and fundraising efforts for the Waitaki Events Centre. Mr Malcolm noted that a large donation was scheduled to be announced in March. Mr Malcolm and Ms Craik then responded to questions.

Note: With the permission of the meeting, item 5.1 was moved forward.

4 LEADERSHIP REPORTS

4.1 MAYOR'S REPORT

His Worship the Mayor spoke to his report. He noted the recent change of minister for the local government portfolio and mentioned a recent meeting with him in Queenstown. He also noted a productive meeting with St John regarding the health shuttle. His Worship the Mayor then responded to questions.

RESOLVED WDC 2025/005

Moved: Cr Brent Cowles

Seconded: Cr Courtney Linwood

That Council receives and notes the information.

CARRIED

Note: With the permission of the meeting, item 7.1 was moved forward.

7.1 NOTICE OF MOTION - SPORTS & EVENTS CENTRE, FROM CR JIM HOPKINS

Cr Hopkins presented his notice of motion to members and his reasons for doing so. He spoke to the information that was presented as part of his notice of motion.

RECOMMENDATION

MOVED

Moved: Cr Jim Hopkins

Seconded: Cr Tim Blackler

That Council:

1. Formally receives the Notice of Motion on the topic of "Sports & Events Centre" which was emailed to the Chief Executive from Cr Jim Hopkins on Monday 10 February 2025 and which has been accepted by the Chief Executive for consideration at this meeting pursuant to Clauses 24.2 and 24.3, and 27.1 and 27.2 of Waitaki District Council Standing Orders.

LOST

6 RECOMMENDATIONS FROM COMMITTEES REPORTS

6.1 RECOMMENDATIONS OF THE WAIHEMO COMMUNITY BOARD MEETING HELD ON 2 DECEMBER 2024

6.1.1 WAIHEMO RECREATION RESERVE - GRAZING LICENCE

RESOLVED WDC 2025/006

Moved: Member Jim Thomson

Seconded: Member Guy Percival

That Council:

1. Agree to issue a licence to graze part of the Waihemo Recreation Reserve, subject to public notification and consideration of any submissions.
2. Uses Option 1 from the Waihemo Recreation Reserve Retirement Plan (a three-staged retirement) as the detail for the consultation.

CARRIED

6.2 RECOMMENDATIONS OF THE PERFORMANCE, AUDIT AND RISK COMMITTEE MEETING HELD ON 17 DECEMBER 2024

6.2.1 REVISED RISK MANAGEMENT POLICY

RESOLVED WDC 2025/007

Moved: Deputy Mayor Hana Halalele

Seconded: Cr Tim Blackler

That Council adopts the revised Risk Management Policy.

CARRIED

6.2.2 REVISED PROCUREMENT POLICY

RESOLVED WDC 2025/008

Moved: Deputy Mayor Hana Halalele

Seconded: Cr Brent Cowles

That Council adopts the revised Procurement Policy.

CARRIED

AGAINST: CR TIM BLACKLER

Note: It was noted that an additional motion from the Waihemo Community Board had been missed from their recommendations.

ADDITIONAL MOTION

RESOLVED WDC 2025/009

Moved: Deputy Mayor Hana Halalele

Seconded: Cr Courtney Linwood

That Council have the two items 5.2 Adoption of Updated Standing Orders and 5.3 Adoption of Updated Code of Conduct put on the first possible agenda for the next Community Board after the October election so it does not get missed for another term.

CARRIED

6.3 TREASURY STRATEGY, FY 2024-2025 THIRD QUARTER

RESOLVED WDC 2025/010

Moved: Cr Jim Hopkins

Seconded: Cr Courtney Linwood

That Council:

1. Adopts a Treasury Strategy for the third quarter of the 2024-25 financial year which includes:
 - a) Monitoring available cash and projecting future cash requirements.
 - b) Liaising with the Local Government funding Agency (LGFA) to ensure Council's ability to function and deliver on behalf of its communities is not impeded by lack of funds.
 - c) Obtaining advice and support from Bancorp Treasury Services on key projects in addition to ensuring compliance with policy limits.
 - d) Investing funds considered surplus to immediate requirements based on current forecasts to best advantage to maximise returns.

CARRIED

7 DECISION REPORTS

7.2 RATIFICATION OF SUBMISSION ON RESOURCE MANAGEMENT (CONSENTING AND OTHER SYSTEM CHANGES) AMENDMENT BILL

Staff gave an overview of the submission made for the Resource Management (Consenting and Other System Changes) Amendment Bill. It was noted that the majority of the submission supports the proposed changes in the bill. Among new provisions was the proposed ability to decline land use similar to subdivision provisions.

RESOLVED WDC 2025/011

Moved: Cr Jim Thomson

Seconded: Cr Courtney Linwood

That Council formally ratifies Waitaki District Council's submission on the Resource Management (Consenting and Other System Changes) Amendment Bill, as submitted to the Environment Select Committee on 10 February 2025.

**CARRIED
AGAINST: CR JOHN MCCONE**

Note: With the permission of the meeting, it 7.4 was moved forward.

7.4 RECEIPT OF 2023 - 2024 ALCOHOL REGULATORY AND LICENSING AUTHORITY (ARLA) REPORT

Councillors acknowledged the work of the District Licencing Committee.

RESOLVED WDC 2025/012

Moved: Cr Brent Cowles

Seconded: Cr Jeremy Holding

That Council:

1. Formally receives the 2023/2024 Alcohol Regulatory and Licensing Annual Report, and
2. Acknowledges that resolving point 1 above will also enable the Annual Report to be publicly notified on Council's website pursuant to legislative requirements.

CARRIED

Note: The meeting adjourned at 10.33 am and returned at 10.51 am.

Note: Cr Percival returned at 10.53 am.

7.3 ACCEPTANCE OF THE SOLID WASTE SERVICES BUSINESS CASE

Staff presented the various scenarios for possible changes to kerbside collection and noted that they were looking to go out for consultation, but that that could be now or following the election in October.

After discussion it was agreed that staff should, as part of the materials for consultation, include the costs and benefits of the current arrangements for recycling as well as the new proposals for consideration.

RESOLVED WDC 2025/013

Moved: Cr Rebecca Ryan

Seconded: Deputy Mayor Hana Halalele

That Council:

1. Receives the Waitaki District Solid Waste Services Business Case.

CARRIED

RESOLVED WDC 2025/014

Moved: Cr Jim Hopkins

Seconded: Cr Rebecca Ryan

2. Approves officers to prepare for community engagement, setting out the costs and benefits of our current recycling, diversion and minimisation facilities and the costs and benefits of introducing council controlled kerbside collection services so ratepayers can signal their preferred option.

CARRIED

Note: Andrew Strahan (GeoCo Consulting) and Alice Balme (Wynn Williams) joined the meeting for item 7.5.

Note: Cr Linwood left the meeting at 11.47 am and returned at 11.49 am.

Note: Cr Ryan left the meeting at 11.48 am and returned at 11.50 am.

Note: Cr McCone left the meeting at 12.00 pm.

7.5 LOCAL WATER DONE WELL - OTAGO SOUTHLAND JOINT CCO

Staff gave an overview of the proposed joint CCO and noted that it would form one of the three options that needed to be presented to central government as part of the water services plan. It was also noted that in addition to this option, work was continuing concurrently on the other options to be presented.

After discussion, councillors agreed to go to the next stage in investigating a joint CCO option. It was noted that councillors could choose their preferred option at the March meeting and that there were multiple off ramps if councillors wished to exit the proposal.

RESOLVED WDC 2025/015

Moved: Mayor Gary Kircher

Seconded: Cr Brent Cowles

That Council:

1. Agrees to enter into the Otago Southland Joint Group of Councils Commitment Agreement.
2. Authorises the Chief Executive to sign the Otago Southland Joint Group of Councils Commitment Agreement as set out in Attachment 1 on behalf of the Waitaki District Council including approving any minor amendments that are required when finalising the document for signing.
3. Decides to rely on the alternative requirements for decision-making and consultation set out in sections 61 to 64 of the Local Government (Water Services Preliminary Arrangements) Act 2024 in accordance with section 58(a)(i).

CARRIED

Note: Cr Hopkins left the meeting at 12.03 pm and returned at 12.04 pm.

7.6 OBSERVATORY VILLAGE LIMITED LOAN REPAYMENT AND OPTIONS

RESOLVED WDC 2025/016

Moved: Cr Jim Hopkins

Seconded: Cr Rebecca Ryan

That Council:

1. Note the early loan repayments received by Observatory Village and the impact this has on interest income previously forecast; and
2. Approve utilising the early loan repayments to repay LGFA debt.

CARRIED

5 CONFIRMATION OF PREVIOUS MEETING MINUTES

It was noted that there were some typographical errors in the minutes that were presented, however the minutes could still be confirmed with those changes made.

4.1 PUBLIC MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 17 FEBRUARY 2025

RESOLVED WDC 2025/017

Moved: Cr Jim Hopkins
Seconded: Cr Rebecca Ryan

That the Council confirms the Public minutes of the Extraordinary Council Meeting held on 17 February 2025, as circulated, as a true and correct record of that meeting.

CARRIED

4.2 PUBLIC MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 3 FEBRUARY 2025

RESOLVED WDC 2025/018

Moved: Cr Jim Hopkins
Seconded: Cr Rebecca Ryan

That the Council confirms the Public minutes of the Extraordinary Council Meeting held on 3 February 2025, as circulated, as a true and correct record of that meeting.

CARRIED

4.3 PUBLIC MINUTES OF THE COUNCIL MEETING HELD ON 17 DECEMBER 2024

RESOLVED WDC 2025/019

Moved: Cr Jim Hopkins
Seconded: Cr Rebecca Ryan

That the Council confirms the Public minutes of the Council Meeting held on 17 December 2024, as circulated, as a true and correct record of that meeting.

CARRIED

4.4 PUBLIC MINUTES OF THE COUNCIL MEETING HELD ON 26 NOVEMBER 2024

RESOLVED WDC 2025/020

Moved: Cr Jim Hopkins
Seconded: Cr Rebecca Ryan

That Council confirms the Public minutes of the Council Meeting held on 26 November 2024, as circulated, as a true and correct record of that meeting.

CARRIED

4.5 PUBLIC MINUTES OF THE COUNCIL MEETING HELD ON 5 NOVEMBER 2024

RESOLVED WDC 2025/021

Moved: Cr Jim Hopkins
Seconded: Cr Rebecca Ryan

That Council confirms the Public minutes of the Council Meeting held on 5 November 2024, as circulated, as a true and correct record of that meeting.

CARRIED

4.6 PUBLIC MINUTES OF THE COUNCIL MEETING HELD ON 27 AUGUST 2024

RESOLVED WDC 2025/022

Moved: Cr Jim Hopkins
Seconded: Cr Rebecca Ryan

That the Council confirms the Public minutes of the Council Meeting held on 27 August 2024, as circulated, as a true and correct record of that meeting.

CARRIED

4.7 PUBLIC MINUTES OF THE COUNCIL MEETING HELD ON 29 OCTOBER 2024

RESOLVED WDC 2025/023

Moved: Cr Jim Hopkins
Seconded: Cr Rebecca Ryan

That the Council confirms the Public minutes of the Council Meeting held on 29 October 2024, as circulated, as a true and correct record of that meeting.

CARRIED

4.8 PUBLIC MINUTES OF THE COUNCIL MEETING HELD ON 11 JULY 2024

It was noted that there was a double up on the minutes for 11 July 2024 and 27 August 2024. The July minutes would come to the next meeting for confirmation.

4.9 PUBLIC MINUTES OF THE COUNCIL MEETING HELD ON 11 JUNE 2024

RESOLVED WDC 2025/024

Moved: Cr Jim Hopkins
Seconded: Cr Rebecca Ryan

That the Council confirms the Public minutes of the Council Meeting held on 11 June 2024, as circulated, as a true and correct record of that meeting.

CARRIED

6 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLVED WDC 2025/025

Moved: Cr Courtney Linwood

Seconded: Cr Rebecca Ryan

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Public Excluded minutes of the Council Meeting held on 29 October 2024	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - Public Excluded minutes of the Council Meeting held on 17 December 2024	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.3 - Recommendations from the Development Contributions Sub-Committee PE	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.4 - Kakanui Bridge Renewal Construction Contract 994	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good

	<p>commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>reason for withholding would exist under section 6 or section 7</p>
9.5 - CCO Director Remuneration Review 2024 PE	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

Note: The meeting went into public excluded at 12.18 pm.

7 PUBLIC EXCLUDED SECTION

8 RESOLUTION TO RETURN TO THE PUBLIC MEETING

RESOLVED WDC 2025/026

Moved: Cr Brent Cowles

Seconded: Cr Rebecca Ryan

That Council resumes in open meeting and decisions made in the public excluded session are confirmed and made public as and when required and considered.

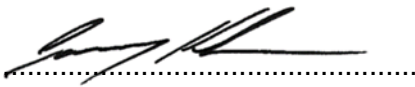
CARRIED

9 RELEASE OF PUBLIC EXCLUDED INFORMATION

10 MEETING CLOSE

The Chair declared the meeting closed at 2.16 pm.

TO BE CONFIRMED at the Council Meeting to be held on Tuesday, 25 March 2025.

A handwritten signature in black ink, appearing to be 'G. M.', is written over a horizontal dotted line.

CHAIRPERSON